



Our Ref: AVB/APH/internal exams/KS3
Date: 29 April 2024

Dear Parents and Carers

KS3: Internal examinations – Monday 3 June – Friday 21 June 2024

I write to confirm the arrangements for your child's end of year examinations. A copy of the examination timetable has been given to your child via their class teacher and a copy can be found on the school website [Exams | Students | William Hulme's Grammar School \(whgs-academy.org\)](#)

All of our examinations are run formally so that the pupils gain early experience of examination protocols and the type of revision that is required to achieve successful results. We therefore expect all pupils to prepare for their examinations in a positive and productive manner and use their usual homework time to make sure that they revise effectively.

Teachers will give guidance and resources to help with revision, so do please check with your child when the examinations are and support them in preparation. After the examinations have been marked, results will be used in school as part of our monitoring and assessment system and reported to you as part of our reporting cycle.

There is no study leave for the internal examinations and they will take place during lesson time, so students will attend lessons as normal throughout the period.

Mobile phones, ear pods etc. are **NOT** allowed in examinations under any circumstances; there will be a safe place to leave them during each exam. Students must be silent during examinations, face the front when seated and not communicate with other students in any way. They should supply all their own equipment for the exams (black pens, pencils, calculators etc.) and bring it to the exam in a clear plastic bag or pencil case.

In the run up to the examinations we would ask that you monitor your child's revision and provide a quiet area away from distractions for them to study.

Finally, I would like to wish your child success in this series of examinations.

Yours sincerely

Ms A V Boustead
Vice Principal

Respect - Ambition - Compassion